INDIANA UNIVERSITY
2020-21 OPERATING BUDGET
Bloomington Budget Calendar

October 7
Send to RCs:
- Credit hours and FTE detail for FY21 assessments (changes due Nov 1, 2019)
- Space detail will be available mid-January

Mid October
Send to RCs:
- Campus, Course, and Admin NEW Fee requests: (due Nov 22, 2019)
  - Requests for FY21 only (Fall 2020/Spring 2021)
  - New fee requests only / Fee increases will not be considered.

Late October
In lieu of Fall FA, please review income expense projections internally for any reallocation needs

November 1
Due from RCs:
- Changes to assessment detail (credit hours & FTE)

November 22
Due from RCs:
- NEW Campus, Course, and Administrative Fee requests

Early December
Request from RCs:
- Identification of all base transfers anticipating any reorganization or reallocation plans (due Jan 3, 2020)

January 3
Due from RCs:
- Identification of all base transfers anticipating any reorganization or reallocation plans

Mid-January
Send to RCs:
- Space detail for FY21 assessments (changes due Feb 7, 2020)

February 4
Available on Web/Open for access:
- Non-instructional fee income & other incidental income (INC INC)
  - Review - Only Exceptions to be updated (due March 30, 2020)
- 2020-21 credit hour enrollment estimates (due March 30, 2020)
  - FY20 estimates, FY21 projections, and FY22 projections

February 7
Due from RCs:
- Changes to space detail for FY21 assessments

Feb - Mar
Budget Conferences with Provost
Early March

**Academic units meet with budget office to review undergraduate credit hour projections**

Mid-March

**Send to RCs:**
- Approved NEW FY21 Campus, Course, and Admin Fees distributed

February 27

**Send to RCs:**
- Projected Benefit Rates for FY21

March 30

**Due from RCs:**
- Non-instructional fee income & other incidental income (INC INC)
  - Only exceptions updated.
- 2020-21 credit hour enrollment estimates
  - FY20 estimates, FY21 projections, and FY22 projections

April 6

**Freeze BL Base** – no transfers between RCs after this date

April 10

**Official University Freeze** – no internal transfers within RCs

Week of April 13

**Budget Construction Environment Open**

Week of April 20

**Send to RCs:**
- Instructions & Guidelines
- Income Allocation – *Campus will load all income*
- Assessments and University tax
- Revenue projection/valuation reports – V1 Report (Constant effective rates escalated by RECOMMENDED fee rate percentage changes)

April 23

**Send to RCs:**
- Fire and Casualty insurance usage and cost estimates

Late April

**Send to RCs:**
- University Fiscal Analysis Template (**due May 25, 2020**)

May 12

**Due from RCs:**
- Budget Construction Complete at RC Level/Budget Pulled to Campus

May 15

**Due from RCs:**
- RC level narrative
Due from RCs:
- Fiscal Analysis and multiyear expense planning, uses of reserves, and uses of interest income

Union negotiations completed

Trustees Approval of 2020-21 Operating Budget

Budget and Salary Loads

Departmental work papers available

Notes: Thanksgiving Nov 28th; BL Spring Term begins Jan 13th; BL Spring Break Mar 16th-20th