

**INDIANA UNIVERSITY**  
**2019-20 OPERATING BUDGET**  
**Bloomington Budget Calendar**

	Request from RCs	Due from RCs	RCs will Receive
Course and Administrative Fee Request Portal Open (for FY20 and FY21)	Mid October	Nov 16 (in Portal)	Mid Dec (approvals)
Assessment Detail for FY20 (space report issued mid-January, due Feb. 1)	October 22	November 30	
Identification of all base transfers anticipating any reorganization or reallocation plans	Early December	January 3	
Assessment space detail for FY20	Mid January	February 1	
Non-instructional fee income & other incidental income (INC INC) - FY19 Estimates/FY20 & FY21 Projections	February 4	March 22	
FY20 credit hour enrollment estimates	February 4	March 22	
Academic Units meet with budget office to discuss undergraduate credit hour projections		Late Feb	
Budget Conferences with Provost		Acad - 2/18 & 2/25 Supt - 3/18 & 3/25	
Projected Benefit Rates for FY20			March 12
Draft salary policy (FY20 & FY21) & Projected assessment and UA tax assumptions			March 25
Graduate, professional, distance education and other mandatory Fee Rate Portal Open (for FY20 and FY21)	March 15	March 29 (in Portal)	
<b>Freeze Bloomington Base - no transfers between RCs after this date</b>			<b>April 1</b>
<b>Official University Freeze - Budget Construction Environment Open</b>			<b>April 11</b>
University Fiscal Analysis and uses of reserves and interest income	Early April	May 27	
<b>Detailed budget construction available</b>			<b>Week of May 19</b>
Instructions and Guidelines, Salary Policy, Income Allocation, Assessments and Univ Tax			Week of May 19
<b>Budget Construction Completed at RC Level / Budget Pulled Up to Campus</b>		<b>May 27</b>	
<b>RC level narrative</b>		<b>May 27</b>	
Union Negotiations Completed			May 29
Trustees Approval of 2019-20 Operating Budget			June 13-14
Budget and Salary Loads			June 14
Salary Letters and departmental work papers			Week of June 17

**Notes: Thanksgiving Nov 22nd; BL Spring Term begins Jan 7th; BL Spring Break March 11th-15th**